

Lake Waukomis Building Permit Process

In order to perform any work on Lake Waukomis Contractors and or Subcontractors must have a Lake Waukomis Business License

To Perform any work on Lake Waukomis a building permit must be obtained and all pertaining codes must be followed. Codes to be followed are found on the Lake Waukomis website via the following prompts: lakewaukomis.org city codes; [Lake Waukomis eCode 360](#); [Title V Building and Construction Chapter 500 Building Regulations](#); [Article I Official Building Codes](#); [Section 500.030 Official Codes](#); [A. Items 1. Through 4.](#)

The complete list of items requiring a building permit is found by following the same prompts above to [Article III Building Permits Section 500.130 Through Section 500.205](#)

A partial list of the items which require a building permit is listed below. It is the responsibility of the property owner or their authorized contractor to have all work preapproved before a building permit will be issued.

- New Construction
- Interior remodeling of bathrooms or kitchens
- Addition of new sinks or floor drains to any part of the house
- Roofing or reroofing
- Addition of a porch or patio
- Replacement of concrete or macadam driveways
- Installation of new or replacement of exterior doors and/or windows
- Residing (Includes removal of old siding to add insulation and recover with previously existing siding.

In the event of a Furnace EMERGENCY: repair, servicing or replacement of furnaces (both gas and electric) does not require a building permit before work is started. **However, the work must be performed by a Lake Waukomis approved contractor and all permits must be applied for no later than the next business day following the emergency.**

In the event of an A/C EMERGENCY: repair, servicing or replacement of air conditioners does not require a building permit before work is started. **However, the work must be performed by a Lake Waukomis approved contractor (window units do not apply) and all permits must be applied for no later than the next business day following the emergency.**

The following must be signed off and approved before a building permit will be issued. **Failure to complete the following prior to the start of construction will result in a citation being issued.**

Blueprint of job plan (Including all electrical, gas, sewer and water lines)	Building Inspector _____
HOA Board of Variants (To insure all setbacks are followed) HOA	Variants Committee _____
Completed approved underground locates Submitted to	Building Inspector _____
Site map including location of digging, post holes or fence posts, landscaping, sidewalks, driveways, steps, walls, yard decorations requiring footings or embedment's	City Ops Manager _____
Building inspection scope and inspection schedule must be signed	Building Inspector _____

All contractors, subcontractors, workers and helpers must abide by Lake Waukomis road regulations and construction ordinances listed below as well as inspection schedule on back of Building Permit: **Violations will be subject to traffic violation fees.**

- All four wheels of a vehicle must remain on the paved surface of the road or on a property owners parking pad
- All vehicles must adhere to the road weight limits established for Lake Waukomis Roads
- All vehicles MUST adhere to the speed limits posted on Lake Waukomis Roadways.
- Violation of any of the above will result in traffic fines**
- Noise ordinances do not allow work to begin prior to 7:30 am.
- Proper erosion control is required at all times.

I have read, understand and agree to follow all Lake Waukomis road regulations and construction ordinances.

Home Address _____

Home Owner & Date _____ Contact Info _____ Signature _____

Contractor & Date _____ Contact Info _____ Signature _____

Subcontractor & Date _____ Contact Info _____ Signature _____

Subcontractor & Date _____ Contact Info _____ Signature _____

Subcontractor & Date _____ Contact Info _____ Signature _____

Subcontractor & Date _____ Contact Info _____ Signature _____

Subcontractor & Date _____ Contact Info _____ Signature _____

Subcontractor & Date _____ Contact Info _____ Signature _____

All contractors and subcontractors must provide contact info, signature and proof of Lake Waukomis Business License.

Approved by Building Inspector/Date _____ Permit/Number _____